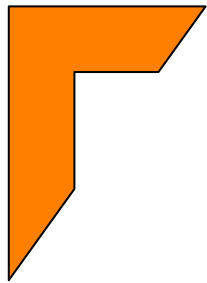


ORIENTATION

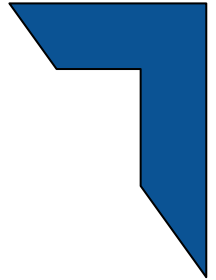
» West-MEC



MARICOPA
COMMUNITY COLLEGES



COSMETOLOGY



2-year program

GateWay Community College's Cosmetology Program prepares students to compete in the rapidly growing, and diverse Beauty and Wellness industry

As a Cosmetology professional in training, you will learn the fundamental skills of various hair services such as hair composition, hair analysis, hair care essentials, cutting, chemical texture, coloring, fashion trends, hair enhancements, product chemistry, consultation, and retailing

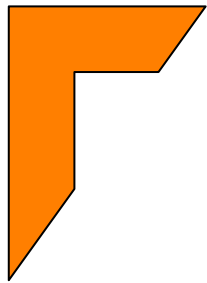
Skin care services will include skin composition, analysis, facial services, facial massage, temporary hair removal, lash and brow tinting, temporary artificial eyelash application, makeup application, product chemistry, and consultation

Nail care services include nail composition, analysis, manicuring, pedicuring, hand/foot massage, gel and acrylic nail enhancement application and maintenance, and skin product chemistry

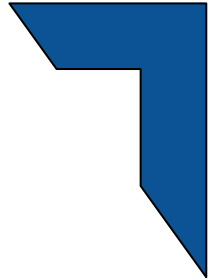


MARICOPA
COMMUNITY COLLEGES

» West-MEC



COSMETOLOGY



2-year program

Students will be taught soft skills, marketing techniques, resume creation, and interviewing skills to promote strong industry-ready professionals.

General science basics are taught in anatomy, physiology, microbiology, integumentary system, and ergonomics.

Graduates of this program will earn a certificate of completion. GateWay Community College does not guarantee licensure.

Licensure is granted by the Arizona Barbering and Cosmetology Board upon successful application, submission, and passing of a state examination.



COLLEGE REGISTRATION

Parents received individual emails/phone calls regarding incomplete registration with GateWay Community College

ALL students are registered with West-MEC

ALL students MUST also be registered with GateWay by 1st day of school

Parents/Students MUST contact GateWay to finalize registration:

(602) 238-4350 listen for option 1



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TUITION

West-MEC pays the GWCC college tuition for in-state students, but the tuition amount will remain on the individual student's account until fiscal processes are complete between West-MEC and GWCC offices.

A tuition bill may appear on the student's GWCC account and student center, along with email notification from the college for tuition due.

PLEASE IGNORE THESE MESSAGES AND BALANCE IF THEY APPEAR IN THE STUDENT ACCOUNT AT ANYTIME DURING THE FALL AND SPRING SEMESTER.

All student accounts for the West-MEC Cosmetology cohort are coded as third party billing, and the student/parent is **not** responsible for the tuition.

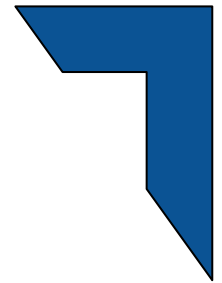
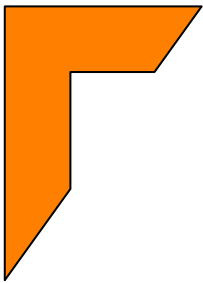


FEEES

West-MEC Registration Fee - \$1850.00 **vs.**
\$10,000 Maricopa Community College
Tuition/Registration and Class Fees

**MCCCD charges West-MEC tuition after students attend Day 1
NO Registration Fee refunds after Day 1 of school**

**Reminder- disregard any emails from the
regarding tuition**



SCHEDULE

GateWay Community College Deer Valley
2931 West Bell Road

First day of class:
Monday, July 29th, 2024

12:00-5:00 PM

- *Students are dropped if not present on first day of class
- *Please make sure your transportation plan is in place for the first day of school for drop off and pick up



ATTENDANCE



Attendance is mandatory. 100% of course hours must be met by course end date

Makeup time is scheduled on designated Fridays per course.
Two class days available, 10 hours

Students who fall below attendance benchmark may be dropped each course

Students must be on track to earn all required 1500 program hours





ATTENDANCE



Students will clock in and out using a personal electronic device through our SATS attendance system within the Student Center

Students will be trained on how to use the attendance system and policies

Students are expected to track their hours

Students will communicate attendance questions and concerns with their Instructor via Canvas email

Students will sign an attendance roster daily. Student hours are reported to AZBCB monthly



ATTENDANCE



Absences are never considered excused

To prepare students for employment, standard workplace absence notification procedures are to be followed

Notify College Instructor of absence via Canvas
AND

Call West-MEC within 24 hours of any absence:
(623) 772-1877



Infection Control, Health, and Safety

All GateWay students and Instructors are expected to comply with all Arizona Barbering and Cosmetology Board requirements and regulations

Students are engaged in providing services to the public and other students under licensed Instructor supervision. Every client must have a consultation prior to beginning and at the conclusion of every service with an Instructor

In the event of a student's illness, injury, or other health limitations that may occur while a student is enrolled, GateWay complies with the Arizona administrative codes and laws



GRADING



Students will be evaluated on theoretical knowledge by written and practical examinations, workbook assignments, case studies, and oral recall

All evaluations are based on Arizona Barbering and Cosmetology Board standards, subject to additional competencies at the Instructor's discretion

Students will be evaluated daily on professional demeanor, industry-ready hygienic appearance, communication skills, employability, punctuality, problem-solving skills, and proper use of industry jargon



GRADING



Students will be evaluated daily on practical skill ability by skill-based rubrics, services on manikins and humans, timing to complete services, and must display continued improvement of techniques learned

Students must meet all practical skill competencies and obtain a passing score on each course rubric

Failure to meet practical and/or theoretical knowledge competency standards may result in removal from the program



GRADES

GRADING SCALE	
A	90%-100%
B	80%-89%
C*	70%-79%
D**	60%-69%

*An **80% grade or better is required to pass each course** to continue in the Cosmetology program. Students will be dropped if an 80% is not achieved by the course end date

**A 75% grade or better is required to obtain high school credit.

Credits issued by West-MEC | 12 High School Elective Credits combined for two years

COLLEGE RESOURCES

The Disability Resources and Services (DRS) Department *endeavors to empower all students, advance their independence and develop a sense of self-advocacy. We strive to create a learning environment which assists students in reaching their full potential with reasonable accommodations.*

The DRS team is available to assist you and can be reached at (602) 286-8171 and DRS@gatewaycc.edu

Services (IEP 504 Plans) are not retroactive and do not transfer from high school to college. Students must self-advocate for services

DRESS CODE



**GATEWAY
COMMUNITY COLLEGE**

NEW STUDENT ORIENTATION

DRESSCODE: YOUR PROGRAM LOGOED SCRUB TOP, BLACK SCRUB PANTS, & ATHLETIC/NON-SKID SOLED SHOES, & GATEWAY ID.

**As seen in Photo*

**Please wear a black T-shirt until you receive your Top.*





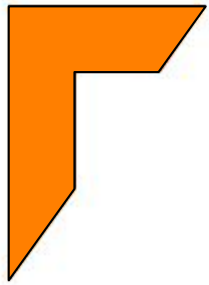
CONDUCT

GateWay has a professional learning environment that supports inclusivity and diversity for all

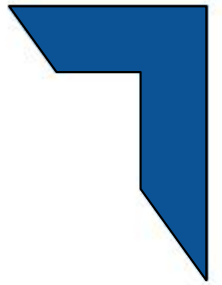
Students may be deducted daily employability points or dismissed from class for, but not limited to, the following: being out of dress code, not being prepared with the necessary supplies, sleeping, or appearing to sleep in class, refusing to participate, unprofessional behavior or conversations, disruptive behavior, personal electronic device policy violations, food/drink in prohibited areas, unexcused absences from class for long periods, being tardy from breaks or lunch, violating the GateWay Community College student code of conduct, and illness.

Behavior expectations are detailed in the GateWay Community College Student Code of Conduct





TECHNOLOGY

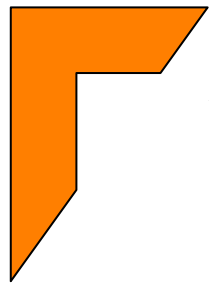


Success in the program depends upon the student having access to a reliable personal computer and internet outside of class to complete assignments and tests.

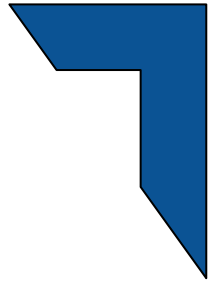
GateWay has laptops for students to check out while on campus and 6 desktop computers available in room 122 when not occupied by active instruction

Any recordings of the learning environment requires permission from the Instructor prior to recording

If you are in need of a device, please contact Leticia Stroud Leticia@west-mec.org



WITHDRAWALS



Withdrawals from a course will be reflected as follows:

- High School transcript grade will show as “W” for withdrawn
- College transcript will show as letter grade based on student performance at the time of the withdrawal



CERTIFICATION



Certificate of Completion in Cosmetology from GateWay
Community College

Certificate of Graduation in Cosmetology to certify
required 1500 state hours

Occupational Safety & Health Administration - OSHA 10
Healthcare



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LICENSURE



Arizona Board of Barbering and Cosmetology requires proof of:

- Social Security Number

- Arizona Identification

 - Current AZ ID from ADOT (AZ Dept. of Transportation)

 - or

 - AZ Driver's License (not driver's permit)

- 2x2 Photo (passport style)

- Certificate of Graduation from GateWay Community Licensed Instructor in Charge

<https://bcb.az.gov/>

DEGREE PATHWAYS

Cosmetology license earns you 30 college PLA (prior learning assessment) credits toward and Associate of Applied Science in Beauty and Wellness from GateWay Community College

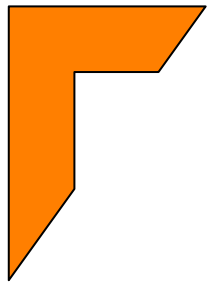
University transfer to

NAU

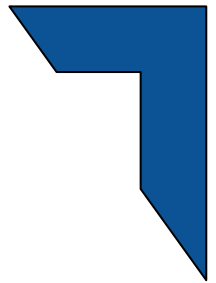
Bachelor of Interdisciplinary Studies in Strategic Leadership

ASU

Bachelor of applied Science Degree Options



National **Technical** **Honor** Society



Cosmetology Students are encouraged to apply for NTHS during the second year of the program.

3.0 min. GPA at High School

B or Higher in Cosmetology

CTSO, Volunteer, or Leader of Organization

Outstanding Conduct

Applications and documentation: March, Induction Ceremony

Stoles are worn at Recognition Ceremony



COMMUNICATION



Students and Instructors will communicate outside of class via Canvas email **Parents should obtain student's login information

Parents if you have questions, you may contact:

Kelly Little / little@gatewaycc.edu

Leticia Reyna-Stroud / leticia.reyna-stroud@west-mec.org



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QUESTIONS

Thank you so much for attending!

A desert landscape featuring several tall saguaro cacti in the foreground and middle ground. In the background, there are blue-toned mountains under a clear sky. The scene is brightly lit, suggesting a sunny day.

ORIENTATION

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